

**BBC Executive Meeting**  
**21<sup>st</sup> February 2020**  
**Formby**

**Agenda:**

1. **Chair for meeting:** D Barnes
2. **Secretary for meeting:** K Traverse
3. **Attendance:** Executive Members
4. **Apologies received:**
5. **Outstanding AGM items:**

<b>2017 (13)</b>	<b>AOB</b>  Keith asked if we could look again at British Canoeing affiliation to see if we can get any benefit from it now. The meeting agreed for the Executive to look into this and granted them authority to make the decision.	<b>Keith Traverse</b>	Discussions with BC around membership numbers and how this fits with BC registration. BC is looking favourably at affiliating as a youth based club. This requires us to have our own insurance, but we do have to comply with a number of governance roles.	<b>On-going</b>
<b>2018 (10.2)</b>	<b>PayPal logo:</b> Will need to be added to website	<b>Keith Traverse</b>	Raised with Jack Andrews	<b>Ongoing</b>
<b>2018 (10.6)</b>	<b>Operating Procedures:</b> Appointment of Executive Board Members x3 with specific roles.	<b>Keith Traverse</b>	The appointment of these roles is tied to the discussions with British Canoeing about Club Affiliation. (See above) Ian Gornall appointed to look at Event Audit & H&S. Two vacancies remain.	<b>Ongoing</b>
<b>2019 (13.1b)</b>	<b>Catering at Events</b> Volunteers requested to cook some of the meals at events	<b>Exec / DB</b>	Cooking arrangements to be considered for Chirk.	<b>Open</b>
<b>2019 (13.3b)</b>	<b>Brigade Council 2020</b> Promotional stand, video, & leaflet at event. (plus any other ideas)	<b>Exec / KT</b>	Volunteers to help run a stand at the event were Rob Williams, Nev Keating, Matt Wilcox.	<b>Open</b>

<b>2019 (13.4a)</b>	<b>Welfare Officer</b> Appointment of non-executive position.	<b>Keith Traverse</b>	Phil Richardson has volunteered. Appointment process will follow 2018(10.6) outcomes.	<b>Open</b>
<b>2019 (13.5a)</b>	<b>Appointment of Chair 2020</b>	<b>Keith Traverse</b>	Process for nominations and appointment to commence August 2020	<b>Open</b>
<b>2019 (13.5b)</b>	<b>Shadowing request</b> Opportunities for shadowing / taking responsibility from the exec.	<b>Exec</b>	Not progressed yet	<b>Open</b>
<b>2018 (12) &amp; 2019 (15)</b>	<b>Paddlefest (50<sup>th</sup> Celebration)</b> Options: <ul style="list-style-type: none"> <li>• Holding event with other non-water based activities</li> <li>• Last year juniors included?</li> <li>• Loc- Underbank: Sheffield, Arthog: Telford, CMS Wales.</li> </ul>	<b>Exec</b>	Not significantly progressed yet	<b>Open</b>

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**updates from Chair:**

**7. Updates from Treasurer:**

7.1. Finance Update

**8. Updates from Secretary:**

8.1. BBHQ update

8.2. Events / Requests / bookings

8.3. Website

**9. Executive Member Updates**

9.1. Event Management – Ian Gornall

**10. Request to purchase additional SUP – D Barnes**

**11. Paddlefest 2020**

**12. 50<sup>th</sup> Celebration – possible suggested items**

- Water bottles
- Car Stickers
- Whistles
- T Shirts / Sweatshirts
- Hats
- Buffs

**11. AOB**