

# BBC Annual General Meeting 2019

19<sup>th</sup> October 2019 – 8.00pm

Yr Hen Felin Cynwyd Activity and Mountain Centre,  
The Old Mill, Cynwyd, Denbighshire. LL21 0LW

## Agenda:

**1. Opening Devotions:**

**2. Chair for meeting:** D Barnes

**3. Secretary for meeting:** K Traverse

**4. Attendance List:** to be circulated at meeting

**5. Apologies received:**

**6. Executive Board Status:**

Chair:	Dave Barnes	9 <sup>th</sup> Southport	Appt 2018 - Completed Year 1 of 3
Secretary:	Keith Traverse	1 <sup>st</sup> Ormskirk	Appt 2018 - Completed Year 1 of 3
Treasurer:	Chris Chester	2 <sup>nd</sup> Consett	Appt 2018 - Completed Year 1 of 3
Exec 1:	Vacant		
Exec 2:	Vacant		
Exec 3:	Vacant		

**7. Affiliated Member Companies (22) - 1 vote:**

2<sup>nd</sup> Bath, 9<sup>th</sup> Southport, 1<sup>st</sup> Roby, 2<sup>nd</sup> Consett, 5<sup>th</sup> West Bromwich, 1<sup>st</sup> Ormskirk, 3<sup>rd</sup> Maidstone, 1<sup>st</sup> Ashford, 1<sup>st</sup> Wallingford, 54<sup>th</sup> Sheffield, 10<sup>th</sup> South Shields, 3<sup>rd</sup> Harrogate, 5<sup>th</sup> Halifax, 19<sup>th</sup> Motherwell, 1<sup>st</sup> Tewkesberry, 1<sup>st</sup> Oswaldtwistle, 5<sup>th</sup> Manchester, 2<sup>nd</sup> Rochdale, 4<sup>th</sup> Southport, 46<sup>th</sup> Liverpool, 1<sup>st</sup> Leyland, 19<sup>th</sup> Wigan.

**8. Proxy Votes**

8.1. There were no requests for proxy / postal votes received. Therefore voting will be upon attendance at the AGM Meeting.

**9. Minutes of 2018 AGM**

9.1. **Agreed as a correct record / amendments?**

9.2. Outstanding items 2018 AGM:

<p><b>2017/13</b></p>	<p><b>AOB</b> Mike asked if we would consider a South Wales trip that he would find funding for. The meeting agreed to look into it when the funding was made available.</p> <p>Keith asked if we could look again at British Canoeing affiliation to see if we can get any benefit from it now. The meeting agreed for the Executive to look into this and granted them authority to make the decision.</p>	<p><b>Michael Jakins</b></p> <p><b>Keith Traverse</b></p>	<p>No progress in obtaining funding : await progress.</p> <p>Discussions with BC around membership numbers and how this fits with BC registration. BC are looking favourably at us affiliating as a youth based club. This requires us to have our own insurance, gives us access to boat licences, but we do have to comply with a number of governance roles.</p>	<p><b>On-going</b></p> <p><b>On-going</b></p>
<p><b>2018/10.2</b></p>	<p><b>PayPal:</b> Offer PayPal as a link which can be provided by the Treasurer, avoiding sending out bank details. Costs of PayPal would be carried by the payee.</p>	<p><b>Chris Chester</b></p>	<p>A Paypal account is now available for payment of monies to BBCC. Payments can be made to user <a href="mailto:treasurer@boysbrigadecanoecub.co.uk">treasurer@boysbrigadecanoecub.co.uk</a> directly using PayPal and I will receive a notification it has been received. PayPal fees will be added as a booking fee to the cost of the event.</p>	<p><b>Completed</b></p>
	<p><b>PayPal logo:</b> Will need to be added to website</p> <p><b>YP Lone Attendance:</b> Contact BBHQ to clarify attendance by young people who wish to attend without officers.</p>	<p><b>Keith Traverse</b></p> <p><b>Keith Traverse</b></p>	<p>Raising with Jack Andrews</p> <p>Due for discussion as agenda item with BBHQ 09/10/2019</p>	<p><b>Ongoing</b></p> <p><b>Ongoing</b></p>

<b>2018/10.6</b>	<b>Operating Procedures:</b> Appointment of Executive Board Members x3 with specific roles.	<b>Keith Traverse</b>	The appointment of these roles is tied to the discussions with British Canoeing about Club Affiliation. (See above)	<b>Ongoing</b>
<b>2018/11.0</b>	<b>Future Events:</b> Request to avoid 1 <sup>st</sup> Sunday of month and / or spread dates over month to avoid Church Parade clashes.	<b>Dave Barnes</b>	Dates have been booked and spread as much as possible over the month during the year. Limitations has been venue availability.	<b>Completed</b>
<b>2018/12.0</b>	<b>Paddlefest 2019</b> Book Southport for fun weekend	<b>Dave Barnes</b>	Venue (Southport ) not available. Time ran out on alternatives. Decided not to run this year.	<b>Closed</b>
	<b>Paddlefest 2020</b> Options to be reviewed for 50 <sup>th</sup> Anniversary	<b>Dave Barnes</b>	On agenda 2019	<b>Open</b>

### 9.3. Matters arising from AGM minutes 2018?

## 10. Secretary's Report 2018-2019 (On website 17/10/2019)

### 10.1. Matters arising from Secretary's report

## 11. Treasurers Report 2018-2019 (On website 19/09/2019):

### 11.1. Matters arising from Treasurers report

## 12. Appointment of officers

### 12.1. Nominations for office (received by 23/09/19 deadline):

12.1.a. Executive Member 1: Ian Gornall (1<sup>st</sup> Roby): Proposed Event Audit, Equipment Audit and H&S.

12.1.b. Executive Member 2: Non received

12.1.c. Executive Member 3: Non received

### 12.2. Decision

12.2.a. Executive Member 1 appointed:

12.2.b. Executive Member 2 appointed:

12.2.c. Executive Member 3 appointed:

### 13. Agenda Items (received by 23/09/19 deadline):

#### 13.1. Catering at events (Dave Barnes)

- 13.1.a. Dave has asked for volunteers to cook some of the meals as it is difficult for him to coach on the water as well as return to base ahead of the group to start meals.

#### 13.2. BC Qualification Structure: Information Item (Keith Traverse)

- 13.2.a. Dave Barnes provided an update of the proposed qualification structure (AGM 2018) based on best knowledge from information releases by British Canoeing. British Canoeing have since undertaken a number of road-shows to clarify the qualification paths. This item is for update purposes.

#### 13.3. Attendance at Brigade Council 2020 (Keith Traverse)

- 13.3.a. **Proposal:** that subject to BBHQ endorsing the current operational workings of BBCC – that BBCC put on a promotional stand at the 2020 Council.
- 13.3.b. **Proposal:** that if the above is approved nominations are sought to attend, run, and organise the event.

#### 13.4. Non-Executive Position: Child Welfare Officer (K Traverse)

- 13.4.a. **Proposal:** That subject to British Canoeing approving club affiliation for BBCC, a Child Welfare Officer is appointed as direct contact for complaints and advice. The appointee will not be an executive position nor should they be a lead coach responsible for programme planning.

#### 13.5. Rolling Executive Board Appointments (K Traverse)

- 13.5.a. **Proposal:** That (as Executive Board positions will terminate in the same year) that Executive positions whilst remaining effective for 3 years will be re-elected as follows: Chair 2020; Secretary 2021; Treasurer 2022 – thereafter on a 3 year rolling basis. This would reduce the risk of the whole Board being replaced at one time.
- 13.5.b. **Proposal:** if the above is accepted that the Treasurer position be extended in the current term to 4 years.

### 14. Future events

### 15. Paddlefest 2020

### 16. Notes of thanks / gratitude

### 17. Closing Devotions:

## V. 05 October 2019